



## **DCSC Virtual Learning Guide for Families**

*November 16, 2020*

### **Defining eLearning Instruction**

Before we provide details on a temporary school closure, it will be important to understand the different types of instruction we are providing. We have in-person students and we have full-time virtual students. Our full-time virtual students participate in “DCSC Online.” When we have a temporary closure, our DCSC Online students will continue as they have been since the semester began. Our in-person students will shift to one of two types of virtual learning:

**eLearning BASIC Day** - These days will provide our in-person students with virtual instruction like we have had on scheduled eLearning Days in the past. Teachers will have set office hours and assignments will be posted in Schoology for students to complete. On an eLearning BASIC Day, there should be a limited amount of student to teacher virtual engagement.

**eLearning LIVE Day** - These days will provide our in-person students with virtual instruction that follows their normal school day schedule with a high amount of teacher engagement with students. At the secondary level, students will follow their synchronous bell schedule. At the elementary level, homeroom teachers should help guide students on a schedule similar to what they follow when they are in-person.

On eLearning LIVE Days, teachers are not expected to provide direct instruction for the entire duration of their class. They may teach a lesson, give the students some down time and come back to start the next lesson. They may also give students time to complete an assignment and answer any questions that may arise. During class time beyond direct instruction, teachers will remain on call and host office hours. Teachers are not expected to respond to questions outside of their normally scheduled hours. Teachers who become ill will revert to eLearning BASIC for the day(s) of absence.

### **Temporary School Closure Details**

When a temporary closure is necessary, emergency alerts will be sent via ParentSquare to our staff and families. Closures will also be posted on our social media pages and on our website. The first day we are closed, we plan to have an eLearning BASIC Day. This will give our teachers time to get organized and prepared for the eLearning LIVE Days.

The professional development technology training on our scheduled eLearning Day on November 18th will help prepare staff members to provide virtual instruction in a live, synchronous format. If we need to have a temporary closure BEFORE our scheduled November 18th eLearning Day, we will continue with eLearning BASIC Days until the planned teacher training is provided so our teachers feel comfortable with the new technology. We will not begin eLearning LIVE Days until that technology training is completed. If we need to close AFTER our scheduled November 18th eLearning Day, we still plan to have an eLearning BASIC Day on the first day of closure, then move to eLearning LIVE Days on the second day of closure and forward. A move from eLearning BASIC Days to eLearning LIVE Days will be clearly communicated with your child by their teacher.

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THE **DANVILLE** DIFFERENCE

Dr. Tracey R. Shafer, Superintendent

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[www.danville.k12.in.us](http://www.danville.k12.in.us)



In the event of a temporary closure, the Little Warrior Learning Center Preschool will remain open for currently enrolled families. The PACE before and after school program will be closed. Athletic and extracurricular activities may be permitted as health conditions warrant and with approval of the building principal.

We hope to continue having our Lifeskills and developmental preschool students in-person as long as staffing and health conditions warrant. In the event of a temporary closure, the teacher of record will be contacting families to let them know how we will be proceeding.

We will be providing meals for students in the event of a temporary school closure. Meals will be provided in the same drive-thru, grab-and-go style that our food service team provided during the spring closure. Depending on the day of the closure and/or the number of buildings that are being closed, the meal distribution process may look different. We will send separate communications to families explaining the meal distribution process in the event of a closure.

Students needing Chromebook support from our Technology Department during a temporary closure may email [ssc@danville.k12.in.us](mailto:ssc@danville.k12.in.us). These email requests will be answered as soon as possible between the hours of 8 a.m. and 4 p.m. More involved technical issues that require a student to bring their device in for physical support will be conducted by appointment only arranged with DCSC technology personnel.

We hope to keep everyone in school as long as possible. Please continue to encourage your child to wash their hands often, to wear their face masks properly and to practice social distancing. If you have any questions, please contact your child's school office or the Administration Office at 317-745-2212.

### **DCSC Administration**

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