

Option B

Transfer Your Google Data

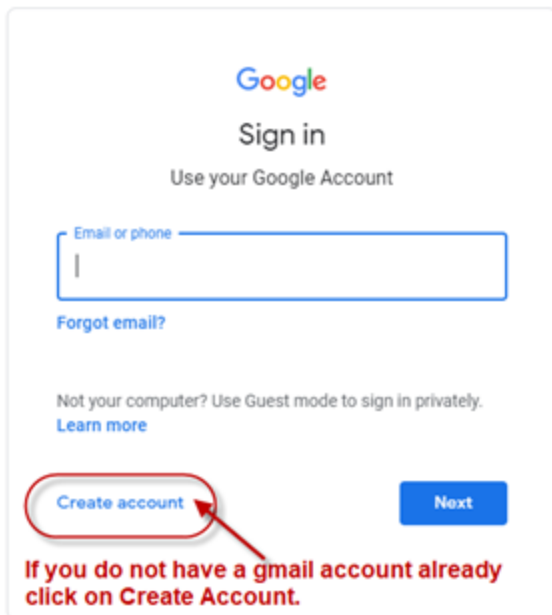
Transferring your Google Data requires you to have a private Google email account. If you do NOT have one already then you will need to create one by following the steps below:

How do I create a Google account?

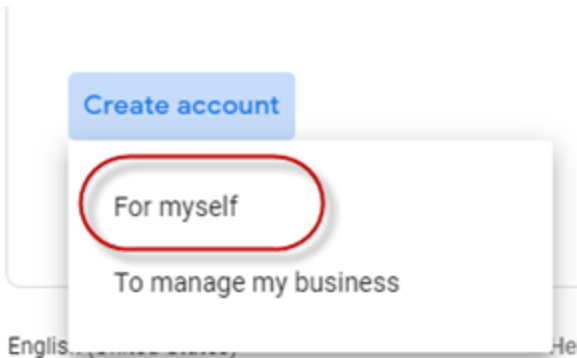
1. Go to the **Google Account** creation page.



- 2.

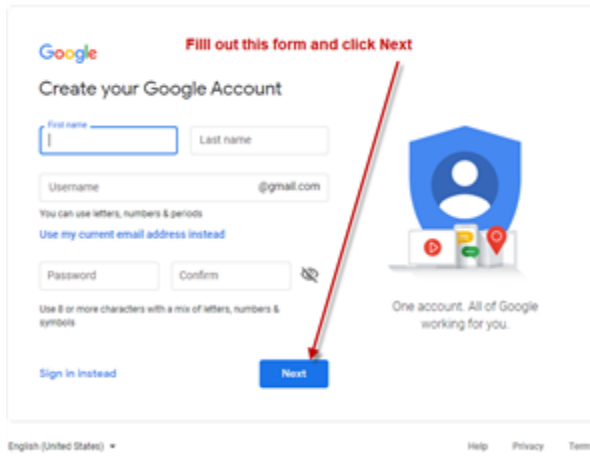


- 3.



- 4.

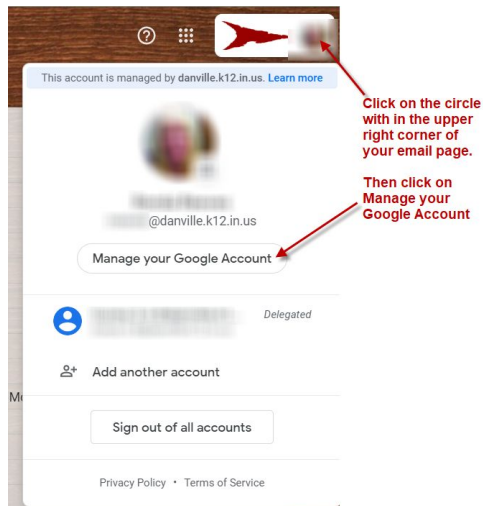
Choose to make an account for yourself.



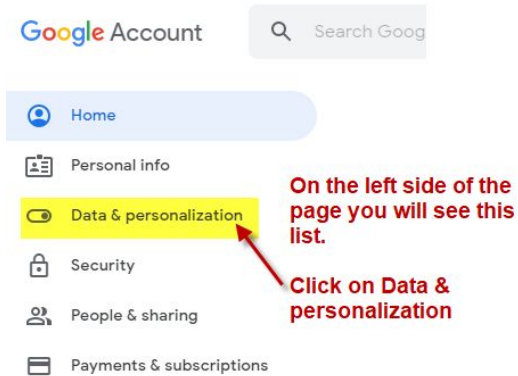
5. English (United States) | Help | Privacy | Terms
6. Verify your mobile phone number with the code sent via text.
7. Click Verify

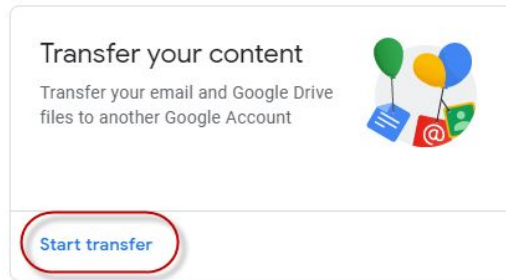
Now on to Transferring the data:

1. Manage your Google Account:



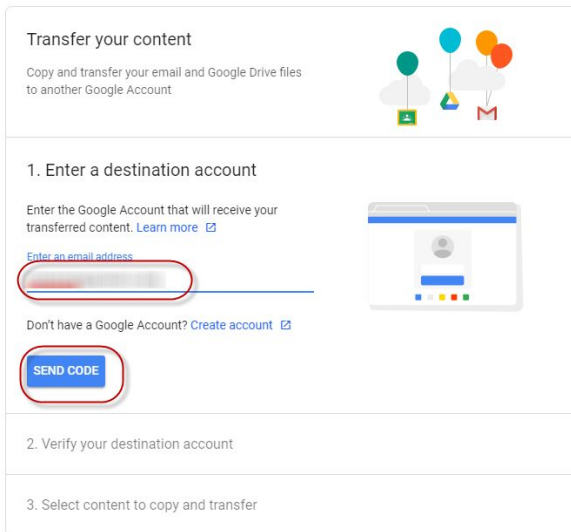
2. Then click on Data & personalization:





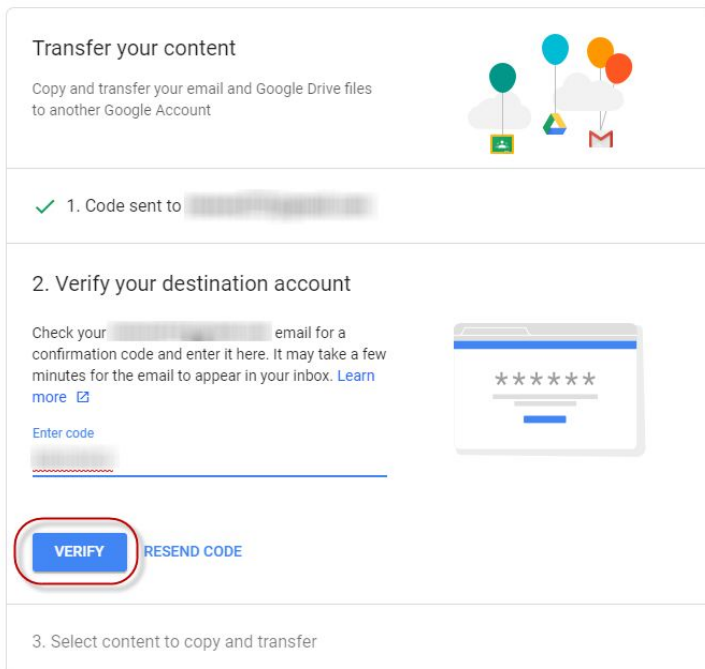
3. When the page opens click on:
4. Enter your email address and click SEND CODE:

← Transfer your content



5. An email telling you a request has been sent to verify your account. If this was from you click the “Get confirmation code in the email. It will give you a code to put in. Enter the code and click Verify.

← Transfer your content




6. On the next screen you can choose to have Drive, Gmail, or both transferred by using the sliders to turn off or on. They are on by default. Then click "START TRANSFER".

← Transfer your content

Transfer your content

Copy and transfer your email and Google Drive files to another Google Account




✓ 1. Code sent to [redacted]



✓ 2. Account verified

3. Select content to copy and transfer

Choose the content you'd like to copy and transfer to the other account. People you've shared files with will still have access to the originals. [Learn more](#)



[redacted] @danville.k12.in.us → [redacted] @gmail.com

Product	Details	
 Drive	My Drive files, Files you own	<input checked="" type="checkbox"/>
 Gmail	All mail	<input checked="" type="checkbox"/>

Copy and transfer to [redacted] @gmail.com [Change](#)

START TRANSFER